



FINANCE & ADMINISTRATION

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SUPPLEMENTAL LETTER FY 2015 SEMI-ANNUAL HUB REPORT FOR AGENCY 749

Texas A&M University-San Antonio remains fully committed to making a good faith effort to effectively promote and expand procurement opportunities with Historically Underutilized Businesses (HUBs). Our goals are to continue our good faith effort by providing an environment that will increase HUB participation, promote involvement in HUB community outreach programs and internally raise awareness of the HUB program.

Below is a list of HUB outreach activities and initiatives:

- Assisted qualified minority, woman and veteran owned businesses to become HUB certified.
- Promote HUB participation within all University departments and to University administration.
- Developed and presented a "How To Present Yourself" program. The program is designed to teach HUB vendors how to present themselves to buyers.
- Sponsored a booth and attended various Small, Minority, Women and Veterans Business Owners Conferences/Forums. Attended Senator West's Spot Bid Fair, the Bexar County SWMBE Conference and the HUB Fair sponsored by Tarleton State University.
- Maintained an open door policy with all vendors in order to introduce the University and communicate current and future needs and growth.
- Sponsored and attended A&M System HUB meetings to keep up to date on new HUB laws and/or policies.

Texas A&M University-San Antonio is one of the fastest growing universities in the State of Texas. The University remains dedicated to growing and supporting its HUB Program and will continue its good faith effort of supporting HUB businesses.

A handwritten signature in black ink, appearing to read "J.J. McQuade".

J.J. McQuade

Director of Procurement Services

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